

UT Government Relations & Advocacy Legislative/Public Policy Internship

The University of Tennessee Office of Government Relations & Advocacy is seeking a dynamic intern for the 2018 spring semester beginning in January and ending in May 2018. This is an opportunity for a graduate or undergraduate student with an interest in the intersection of higher education policy and politics to gain unique experience in both federal and state government relations and higher education public policy. Academic credit (between 3 and 9 hours) is available.

The University of Tennessee Office of Government Relations and Advocacy (GR&A) serves as the voice of the entire University of Tennessee System before state and federal governments, with staff and offices located in Nashville, TN and Washington, DC.

The Internship will be based in Nashville, TN, working directly with the Assistant Vice President of GR&A.

Responsibilities: The Intern will directly support the GR&A team. Duties include public policy research, writing policy briefs and bill analysis, assisting with office communications, and attending meetings, hearings, and briefings on higher education issues before the Tennessee General Assembly and Tennessee Higher Education Commission. The Intern will also support activities to monitor and advance the University's interests within the federal government.

Qualifications: Current undergraduate or graduate student pursuing a degree in an education, political science, or public policy-related field. Must possess an interest in policy issues affecting public colleges and universities.

Compensation and Schedule: The compensation will be competitive with other legislative internships—\$400 per week for the duration of the internship. A one-time advance payment of \$400 will also be available for relocation purposes. Mileage reimbursement for one trip to campus each month will also be available.

Duration: The internship will run from early January to May 2018.

How to apply: Submit a letter of interest, resume, academic references and short writing sample to Carey Whitworth at carey.whitworth@tennessee.edu. Applications will be accepted until October 6. Applicants submitting materials prior to October 1 will receive priority consideration.